

MOVING CHECKLIST

BUYER	ADDRESS	CONTACT	
		TEL:	
		MOB:	
		EMAIL:	
<i>Old Property</i>		FAX:	

SELLER	ADDRESS	CONTACT	
		TEL:	
		MOB:	
		EMAIL:	
<i>New Property</i>		FAX:	

House Moving Service Providers

SERVICE	PROVIDER	CONTACT	
		TEL:	01724 870000
REMOVALS	www.containerking.co.uk	MOB:	07915 695427
		OTHER:	Fax 01724 870001
		TEL:	01724 870000
SELF STORAGE	www.containerking.co.uk	MOB:	07915 695427
		OTHER:	Fax 01724 870001
		TEL:	01724 870000
OFF SITE STORAGE	www.containerking.co.uk	MOB:	07984 604123
		OTHER:	Fax 01724 870001
		TEL:	
SOLICITORS		MOB:	
		OTHER:	
		TEL:	
ESTATE AGENTS		MOB:	
		OTHER:	
		TEL:	
MORTGAGE LENDER		MOB:	
		OTHER:	
		TEL:	
CARPET FITTER		MOB:	
		OTHER:	
		TEL:	
DECORATING SERVICE		MOB:	
		OTHER:	
		TEL:	
PLUMBER		MOB:	
		OTHER:	
		TEL:	
ELECTRICIAN		MOB:	
		OTHER:	
		TEL:	
OTHER		MOB:	
		OTHER:	
		TEL:	
OTHER		MOB:	
		OTHER:	

Prepare a list of information for you to leave for the new occupiers:

OUTGOING HOME MOVER COURTESY LIST				
		NOTES	BY WHOM	DONE
Keys:	Front Door			
	Back Door			
	Windows			
	Garage			
	Other			
Your new address			Your New Phone Number	
Location of:	Water Stopcock			
	Gas Stopcock			
	Electric Fusebox			
Central Heating Instructions:				
Rubbish Collection & Recycling Details				
Other information they may find useful				



And a wish list of the information you will need in your new home:

INCOMING HOME MOVER WISH LIST				
		NOTES	BY WHOM	DONE
KEYS:	Front Door			
	Back Door			
	Windows			
	Garage			
	Other			
Your new address			Your New Phone Number	
Location of:	Water Stopcock			
	Gas Stopcock			
	Electric Fusebox			
Central Heating Instructions:				
Rubbish Collection & Recycling Details				
Other information you may find useful				

Request final bill / changeover details / change address details

NB Print some change of address cards for your friends & relations too... See our link for a template!

SERVICE	ACTION REQUIRED			BY WHOM	DONE
	Request Final Bill	Change Address	Other		
Post Office			<i>Redirect mail</i>		
Gas Supplier					
Electricity Supplier					
Water Supplier					
Rental Agreements					
Council Tax					
Cable or Digital TV					
TV Licence					
Telephone					
Mobile Phone					
Home Insurance					
Bank					
Building Society					
Doctor					
Dentist					
Optician					
Hire Purchase Companies					
Car Breakdown Service					
Garage					
Car Insurance					
Driving Licence					
Schools					
Newspaper/Milk Delivery					
Home Shopping					
Other					
Other					
Other					
Other					
Other					

Final Preparations:

TASK	NOTES	BY WHOM	DONE
PETS			
Make moving arrangements			
MOVING VEHICLES			
Arrange for neighbours to leave room for you at both ends			
FRIDGE & FREEZER			
Defrost two days before move			
CHANGE OF ADDRESS			
List everyone who needs a change of address card			

Make a "Last Out - First In" Box

NB This box should be completed with the items you need most when you first arrive!

CONTENTS	NOTES	DONE
Keys (Car, Home, etc)		
Money & Credit Cards		
Jewellery		
Kettle		
Tea, Coffee, Milk, Sugar & Snacks!		
Basic Cutlery & Crockery		
Cork Screw		
First Aid Kit		
Towels & Toilet Paper		
Hand Soap & Toiletries		
Scissors		
Bedding		
Pen		
Small Radio		
Matches/lighter		
Basic Tools		
Shower Curtain		
Torch		
other		
And of course, a bottle of champagne!		

Just in case we've forgotten anything, create your own list of essential tasks!

